



# McLeod Lake Indian Band

General Delivery, McLeod Lake, BC V0J 2G0  
Main Office (250) 750-4415 Fax: (250) 750-4420

**Job Posting**  
**Fulltime Position**

**Forestry Referrals Officer (FRO)**  
**McLeod Lake Indian Band (MLIB) – McLeod Lake, BC**

**Program:** McLeod Lake Indian Band Referrals Office in McLeod Lake and Land Resources Office in Chetwynd is mandated to manage provincial government resource development referrals and information sharing engagement with industry and the private sector on behalf of MLIB within their traditional territory. Provincial government referrals and information sharing efforts are directed to the Lands Referrals Office (LRO) where staff, based upon existing MLIB land use planning, cultural and resource data, work with the participating First Nations in responding to the referrals. Forestry related referrals and information sharing is a key part of the work of the Referrals Office.

**Purpose of Position:**

The Forestry Referral Officer is responsible for:

- analyzing forestry referrals and information sharing files and providing technical advice to participating First Nations regarding the proposed forestry operations;
- interacting with participating First Nations in developing referral and information sharing responses;
- liaising with provincial government and licensee representatives regarding forestry referrals and information sharing files; and
- facilitating dialogue between applicable First Nations and provincial government and licensee representatives aimed at addressing First Nation issues respecting proposed forestry operations.

**Required Skills / Experiences:**

- Diploma, degree or 2 years' work experience in forest management or related field.
- Ability to work individually on projects and as part of a team.
- Problem-solving skills.
- Proven verbal and written communication skills.
- Ability to complete tasks in a timely and professional manner.
- Ability to use Microsoft Excel and Word programs.
- A Class 5 Drivers license and vehicle.

Experience working with First Nations is highly desirable

Resumes may be forwarded to:

Human Resources

*McLeod Lake Indian Band (MLIB)*

General Delivery, McLeod Lake, B.C VOJ2GO.

MLIB Office 250-750-4415

Fax 250-750-4420

[hrdept@mlib.ca](mailto:hrdept@mlib.ca)

This posting will remain open until position is filled.