



## Tse'khene Community Development Corporation

General Delivery, McLeod Lake, BC V0J 2G0  
Main Office (250) 750-4415 Fax: (250) 750-4420

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### Custodian

Tse'khene Community Development Corporation is seeking a full-time Custodian for the MLIB offices at McLeod Lake Indian Band.. The position is full time with the expectation of working flexible hours, five days a week. This position reports directly to the Tse'khene Community Development Corporation Manager. To be considered for a position with TCDC, applicants must be vaccinated against the COVID-19 virus.

#### General Duties:

- General cleaning and disinfecting of three administration buildings.
- Maintain the community public buildings property and facilities.
- Provide routine daily cleaning of community-run facilities such as: band administration offices, community halls, etc.
- Major annual, seasonal and spring-cleaning activities.

#### Basic qualifications:

- Ability to climb stairs and to lift up to 50 lbs.
- Ability to work with limited supervision.
- Working experience with first nations members with an understanding of the issues encountered by the community.

**Position requirements:** Must sign an Oath of Confidentiality, McLeod Lake Indian Band Policy and Procedures Manual and be bondable.

Please submit a cover letter and resume to:

Doreen Tiller  
Human Resources Advisor  
General Delivery  
McLeod Lake, BC  
V0J 2G0  
[hrdept@milib.ca](mailto:hrdept@milib.ca) or Fax: 250-750-4420

Posted: May 4<sup>th</sup>, 2022

Closing: Until filled

***No phone calls please. Only those shortlisted will be contacted.***